



**Michigan Supreme Court
State Court Administrative Office**

Michigan Hall of Justice
P.O. Box 30048
Lansing, MI 48909
Phone: (517) 373-0130
John D. Ferry, Jr., State Court Administrator

TO: Chief Circuit, Probate and Family Division Judges
cc: Circuit, Probate and Family Court Administrators

FROM: John D. Ferry, Jr.
cc: Dawn McCarty, Peter Stathakis

SUBJECT: Web Based Version of
Juvenile Probation Officer/Caseworker Manual

DATE: November 17, 2003

Juvenile Court Probation Officers and Caseworkers are required to complete the Michigan Judicial Institute (MJJ) Certification Training within two years of employment.

The MJJ, in conjunction with family division judges, administrators, juvenile court probation officers and juvenile court caseworkers has developed a self-instructional manual and examination. The self-instructional manual consists of twenty chapters and addresses core competencies. This manual (and a competency examination) replaces the two week-long on-site training previously held as the Juvenile Law I & II seminars.

The self-instructional manual (in hard copy) has been disseminated to those new juvenile court probation officers and caseworkers who previously completed part of the juvenile law series (but still need to complete the examination prior to certification) and to those new hires who have contacted MJJ.

This manual is now available on the Michigan Supreme Court website and includes introductions to each chapter, the text of the manual, links to various relevant websites and challenge questions at the end of each chapter. This web-based training will assist staff, who must be certified, to prepare for the competency examination. The web-based training may be accessed through the MJJ web page by clicking on "Resources", "Web-Based Training", then "Juvenile Justice WBT" OR at:
<http://ustools.you-niversity.com/wbt/mjj/>

Any questions regarding the certification process or the web-based training should be directed to Peter Stathakis, MJJ Court Professional Program Manager, at the above address, by telephone at (517) 373-7607 or by e-mail at stathakisp@courts.mi.gov.